



SOUTHWEST
TEXAS★COLLEGE

SWTX **CABINET** **MEETINGS**

AUGUST 2026



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CABINET MEETING**August 05, 2026**

	AGENDA ITEM	NOTES
1.	President	• Board Meetings ○ Special Meeting – August 13 ▪ Budget ▪ Elections ○ Regular Meeting – August 20
2.	VP Academic Affairs	
3.	VP Student Services	
4.	VP Finance	
5.	VP Eagle Pass Campus	
6.	VP Administrative Services <i>What you get by achieving your goals is not as important as what you become by achieving your goals.</i> <i>-Zig Ziglar</i>	• Tech Expansion • Gym HVAC-AEP and Comfort Air • AEP Aug. 21? • Cotulla/Carrizo meeting • Maintenance • Grounds interviews • Campus Police • interviews • Housing • Transportation • claims on 4 vehicles

		• assignments challenge • FFA Leadership • Area Larger group Monday, Nov. 16? • District meet Wednesday, Nov. 4? • Friday Doctor's appt-Out
7.	VP Del Rio Campus	
8.	VP Special Projects	
9.	Chief of Staff	
10.	Faculty Association	

CABINET MEETING OF
SOUTHWEST TEXAS COLLEGE

August 05, 2026

The Cabinet members of Southwest Texas College met August 05, 2026 in the President's Office

Cabinet members present were:

Dr. Hector Gonzales, President
April Ruhmann, Vice President of Academic Affairs
Lisa Ermis, Vice President of Finance
Brenda Hoffman, Vice President Eagle Pass Campus
Derek Sandoval, VP Administrative Services
Connie Buchanan, Vice President Del Rio Campus
Dr. Mark Underwood, Vice President Special Projects
Dr. Randa Schell, Chief of Staff

Cabinet members absent:

Cruz Mata, Vice President of Student Services

Also present were:

Dr. Sandra Garza, Dean of Instructional Services and School District Partnerships
Armando Mondragon, Dean of Applied Sciences
Dr. Michael Bailey, Dean of Liberal Arts

1. President

- a. President discussed the August Special Board of Trustees' meeting scheduled on August 13. The Special meeting will cover the Budget and Election items.
- b. President discussed the August Regular Board of Trustees' Board Meeting scheduled on August 20.

2. Vice President of Academic Affairs

- a. A.R. discussed Convocation schedules.
- b. Discussed "Cafecito with the Judge" meetings in La Salle County.
- c. Discussed HonorLock system.
- d. M.B. discussed scheduling interviews.
- e. Discussed staffing at Torres Unit and Dual Credit.
- f. A.M. discussed Perkins for Patient Care Technician Program.
- g. Discussed going to Del Rio to do a walk through.
- h. S.G. submitted the opt-in for SACSCOC.
- i. Discussed La Pryor is hosting a Ribbon Cutting for new facility today at 5:15 pm
- j. Discussed Memorandums of Understanding (MOU)
- k. S.G. submitted the MOU for Del Rio Grow Your Own.
- l. Discussed 22 finalized and 5 pending and are near completion.

3. Vice President of Student Services

- a. C.M. is absent.
4. Vice President of Finance
- a. L.E. discussed budget.
 - b. Discussed ongoing discussion regarding a new endowment for wildlife program.
5. Vice President of Eagle Pass
- a. B.H. discussed drill.
 - b. Discussed staff are attending various community events.
 - c. Discussed advising of probation/suspension students.
6. Vice President of Administrative Services
- a. D.S. discussed Tech Expansion.
 - b. Discussed Eagle Pass certificate of occupancy is forthcoming.
 - c. Discussed Del Rio inspections are pending with certificate of occupancy coming soon after.
 - d. Discussed Construction Projects.
 - e. Discussed the Gym HVAC-AEP and Comfort Air.
 - f. Discussed the possibility of AEP will be on Campus on August 21.
 - g. D.S. discussed the External Relations department updates.
 - h. Discussed marketing in Cotulla and Carrizo Springs. Informative advertising only.
 - i. D.S. discussed the Maintenance department updates.
 - j. Discussed resignation.
 - k. Discussed working on restoration effort across campus.
 - l. Discussed the various other projects are ongoing.
 - m. Discussed Grounds interviews for 3 open positions.
 - n. D.S. discussed Campus Police department updates.
 - o. Discussed interviews for Uvalde police officer today.
 - p. Discussed parking lot signage & gates.
 - q. D.S. discussed the Housing report.
 - r. Discussed Move-In Day is August 12.
 - s. D.S. discussed the Transportation report.
 - t. Discussed the claims on 4 vehicles due to flooding.
 - u. Discussed assignments challenge.
 - v. Discussed FFA Leadership
 - w. Discussed the area (larger group) Monday, November 16.
 - x. Discussed District Wednesday, November 4.
 - y. Discussed D.S. will be out Friday Doctor's appt-Out.
7. Vice President of Del Rio
- a. C.B. discussed construction and remodeling of buildings.
 - b. Discussed HVAC in Building B.
 - c. Discussed registration is ongoing.
 - d. Discussed NSOs this week and next week.
 - e. Discussed monitoring construction science enrollment.
8. Vice President of Special Projects
- a. Discussed SACSCOC.
 - b. Discussed finalizing the level-change prospectus to meet the Aug 14 deadline.

- c. Discussed iDesign.
- d. Discussed readiness to go on BAAS classes.
- e. Discussed EDUC classes can also be developed once approved.

9. Chief of Staff

- a. R.S. discussed Vector training.
- b. Discussed Kates's Cowboy Promise Workforce and Landing Page.
- c. Discussed Kick-Off Week.
- d. Discussed Generator/Cloud.
- e. Reminder R.S. will be out of the office on August 6, 7, & 10

10. Faculty Association

- a. L.F. is absent.

CABINET MEETING

August 19, 2026

	AGENDA ITEM	NOTES
1.	President	
2.	VP Academic Affairs	
3.	VP Student Services	Library: • Waiting list for Chromebooks. Holistic Advising: • Holistic Advising Podcast: The first Holistic Advising Podcast was held on July 28 at the Uvalde Campus in the Wildlife Podcast Room. AEL & Campus Services: • Registration today at the Unit. Was placed on lockdown last week. • Slight increase in Crystal and Hondo Financial Aid: • The list of work-study positions for each department and campus on the last page. Registrars: • Fall "Census": Tuesday, September 1st • Self-Service Graduation application pilot (December 2026): Application should be available shortly after census. Finalizing programming rules and demonstrations across campus departments to follow prior to eligible student availability

		Enrollment: • Total Headcount 6,490; Non-High School: 3,224; Dual Credit/Early College: 3,267 • Total Credit hrs: 58,264; Non-dual: 35,410 (36,890); Dual 22,854
4.	VP Finance	
5.	VP Eagle Pass Campus	
6.	VP Administrative Services <i>You don't get results focusing on results. You get results by focusing on the habits and behaviors that produce results.</i> <i>-Anonymous</i>	• Tech Expansion • HVAC Power Off TBA • Wed. Aug. 26 Cotulla/CS • Maintenance/Grounds/Custodial • Transportation • SWART DR 23 CC 15 • External Relations • Position • SWTX Imaging Campaign • CS/Cotulla presence? • Palomino Fest • Friday Night Football
7.	VP Del Rio Campus	

8.	VP Special Projects	• The Level Change prospectus is nearly complete. Please make any edits by Thursday Noon • Between Dr. Schell, VP Ruhmann, and me, we will submit the required Tenure Policy report to the Coordinating Board by the September 1 deadline
9.	Chief of Staff	
10.	Faculty Association	

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Dr. Mark Underwood, Vice President Special Projects

Cabinet members absent:

Dr. Randa Schell, Chief of Staff

Also present were:

Dr. Sandra Garza, Dean of Instructional Services and School District Partnerships
Armando Mondragon, Dean of Applied Sciences
Dr. Michael Bailey, Dean of Liberal Arts
Landra Fowler, Faculty Association

1. President

- a. President discussed SWTX Board of Trustees Meeting this week, tax rate discussion.
- b. Discussed First week of classes, good to see students back on campus.
- c. Discussed the enrollment numbers are looking good.

2. Vice President of Academic Affairs

- a. A.R. discussed the BAAS program updates on course sequencing, identifying potential student needs PT vs FT, and other areas.
- b. M.B. discussed District partners, scheduling. SWTX Tour Guides 1st day.
- c. A.M. discussed nursing program passing rates: ADN 88% from last year; LVN 86% passing.
- d. S.G. discussed the trip to Cotulla last Friday: community engagement and district partners.
- e. Discussed the Education Degree Committee.
- f. Discussed the Data with districts: indicators of success.

3. Vice President of Student Services

- a. C.M. presented the department information provided below.
- b. Library reported a waiting list for Chromebooks.
- c. Holistic Advising Podcast reported the first Holistic Advising Podcast was held on July 28 at the Uvalde Campus in the Wildlife Podcast Room.
- d. AEL & Campus Services reported registration opens today at the Unit. The Unit was placed on lockdown last week.
- e. Slight increase in numbers in Crystal City and Hondo site.
- f. Financial Aid reported the list of work-study positions for each department and campus on the last page.

- g. Registrars department reported updates on the Census and enrollment numbers.
- h. Fall "Census" is on Tuesday, September 1st .
- i. Self-Service Graduation application pilot (December 2026): Application should be available shortly after census. Finalizing programming rules and demonstrations across campus departments to follow prior to eligible student availability.
- j. Enrollment numbers for the semester: Total Headcount 6,490; Non-High School: 3,224; Dual Credit/Early College: 3,267. Total Credit hrs: 58,264; Non-dual: 35,410 (36,890); Dual 22,854.

4. Vice President of Finance

- a. L.E. discussed the budget loaded in Self Service; selected 2027

5. Vice President of Eagle Pass

- a. B.H. discussed HVAC Ribbon cutting postponed to future date. The date will be determined at a later time.
- b. Discussed the Eagle Pass Independent School District Teacher Convocation, excellent
- c. Europe Program at the Memorial Junior High.

6. Vice President of Administrative Services

- a. D.S. discussed Tech Expansion updates.
- b. Discussed HVAC Power Off date. To be determined.
- c. Wednesday, August 26 will have a site visit to Cotulla and Carrizo Springs.
- d. D.S. reported on Maintenance/Grounds/Custodial updates.
- e. D.S. reported on Transportation updates.
- f. D.S. reported SWART updates.
- g. D.S. reported on External Relations updates.
- h. Position for Alumni and Community Relations.
- i. Discussed the SWTX Imaging Campaign
- j. Discussed the Palomino Fest updates.
- k. Discussed Friday Night Football

7. Vice President of Del Rio

- a. C.B. discussed the auditorium will be used by Community Mental Health Org. Sunday. There was a small crowd on campus last weekend.
- b. Discussed Memorandum of Understanding Del Rio Early College Shelter in Place has been signed.
- c. Discussed former student sent coffee truck donations for staff and students during first week back.
- d. Informed group that the Food pantry will get delivery tomorrow.
- e. SWTX advertising in school district program for football games – GO Rams!

8. Vice President of Special Projects

- a. M.U. discussed the Level Change prospectus is nearly complete. Please make any edits by Thursday Noon.
- b. Discussed the required Tenure Policy report to the Coordinating Board will be submitted by the September 1 deadline.

9. Chief of Staff

- a. R.S. was absent.

10. Faculty Association

- a. L.F. commented she was glad to be back and see lots of excitement among the students.

CABINET MEETING

August 26, 2026

	AGENDA ITEM	NOTES
1.	President	- September Board Meeting Reports - Student Success/Advising - Instructional Facilities - Construction Report
2.	VP Academic Affairs	
3.	VP Student Services	<u>Financial Aid:</u> - Work-study - all employers are hiring completing their paperwork for Payroll - Reviewing student who qualify for TEOG to begin awarding these students after Census Day 9/2 - Continue importing FAFSAs for 2026-2027 and closing up the year 2025-2026. - Draw down for this week was sent to the business office <u>Registrars & Admissions:</u> Fall "Census": Tuesday, September 1st Self-Service Graduation application pilot (December 2026): Application on Self-Service will be available shortly after census. Demonstrations across campus departments (all campus locations) to begin Friday (8/28) and into next week prior to eligible student availability on Self-Service <u>Enrollment update:</u> 2026 FA Head Count: 6,552; Total Credit hours 58,661 (55,324 last yr. Fall). - Non Dual Credit hours: 35,393 (35,057); Dual Credit Hours 23,268 (20,267)

		<u>V.P.</u> • Level two complaint completed; Response was sent yesterday by email and certified mail. • Student issue from last semester, crossed over to this semester, were dealt with. • Working on protocol, almost done.
4.	VP Finance	
5.	VP Eagle Pass Campus	
6.	VP Administrative Services <i>I never wanted to be a successful person. I wanted to be a significant person.</i> <i>-Nido Qubein</i> <i>Author/Philanthropist</i>	• Expansion • Cotulla/Carrizo Springs visit • Elevator location decisions • HVAC meeting with engineers-Oct. Presence • Power Down Sept. 4 • Maintenance • Ernest Morales named Maintenance Director • Interviews-Custodian/Grounds • Water Leak at Hubbard • Chip Seal discussions-redo • Asst. Maint. Director Job Posting soon • Inspections of heavy equipment completed • -Automotive lifts in Auto Body and Transportation on Schedule • Day Care • 75 kids' total • P&L very nice • External Relations • Cotulla/Carrizo Springs Open House planning • SWTX Imaging • Palomino Fest • State Energy Conservation movement • Life Safety • EP Full Scale Exercise • Camera presence across Institution • 12th Class Day Safe App test • Gym

		• Need Work Study ASAP • Personal Day on Friday, Aug. 28.
7.	VP Del Rio Campus	
8.	VP Special Projects	• The Level Change Prospectus was submitted to SACSCOC on Tuesday morning.
9.	Chief of Staff	
10.	Faculty Association	

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Armando Mondragon, Dean of Applied Sciences
Dr. Michael Bailey, Dean of Liberal Arts
Landra Fowler, Faculty Association

1. President

- a. President was absent.

2. Vice President of Academic Affairs

- a. A.R. discussed the strategy Carrizo Springs CISD counselor uses for aligning students' dual credit with college.
- b. Discussed schedule the last week of the semester.
- c. Discussed Christmas at the College is scheduled to be held on Dec. 1.
- d. Discussed Christmas Luncheon is scheduled to be held on Dec. 2.
- e. Discussed the Basketball Tournament scheduled to be held on Dec. 3-5.
- f. Discussed several items around tutoring, Canvas, etc.
- g. M.B discussed classes and books for Torres Unit.
- h. Discussed Barbering Occupational Skills Award (OSA).
- i. A.M. discussed working on ETPS with SIR/ERP staff.
- j. Discussed the development of the 15 credit Jailer/Telecommunicator Certificate.
- k. S.G. discussed status of Memorandums of Understanding (MOUs).
- l. Discussed meeting with Dallas College regarding education bachelor degree.
- m. Discussed working on SPIs – Telling Our Story.
- n. Discussed everything submitted to SACSCOC for level change.

3. Vice President of Student Services

- a. C.M. presented the Financial Aid Report.
- b. Discussed Work-study applications. All hiring employers are completing their paperwork for

Payroll.

- c. Financial Aid is reviewing students who qualify for TEOG to begin awarding these students after Census Day on September 02.
- d. Discussed importing FAFSAs for 2026-2027 and closing up the year 2025-2026.
- e. Draw down for this week was sent to the business office.
- f. C.M. presented the Registrars & Admissions Report.
- g. Discussed the upcoming Fall "Census" on Tuesday, September 1st.
- h. Discussed Self-Service Graduation application pilot for December 2026 graduation.
- i. Discussed application on Self-Service will be available shortly after census.
- j. Discussed the campus-wide demonstrations across departments to begin Friday, August 28 and into next week prior to eligible student availability on Self-Service.
- k. Discussed the deadline is October 23.
- l. Discussed the enrollment update: Total Head Count 2026FA: 6,552; Total Credit hours 58,661 (55,324 last yr. Fall). Non-Dual Credit hours: 35,393 (35,057) Dual Credit Hours 23,268 (20,267)
- m. Discussed the Level two complaint completed.
- n. Discussed the response was sent yesterday by email and certified mail.
- o. Discussed the student issue from last semester, crossed over to this semester, were dealt with.
- p. Discussed working on protocol, almost done.
- q. Discussed attending ribbon cutting at Carrizo Springs Sports Complex.
- r. C.M. will be out on Friday.

4. Vice President of Finance

- a. L.E. had nothing to discuss with the group.

5. Vice President of Eagle Pass

- a. B.H. discussed upcoming activities and events.
- b. Discussed Reveal Party at Fuddruckers went very well.
- c. Discussed the Round-up on September 10
- d. Discussed the updates on Memorandum of Understanding (MOU) signing on September 11 with international partner.
- e. Discussed momentum recognition pins.
- f. Discussed the ceremonies are scheduled on Sept. 15 and 17.
- g. Discussed Memorial Junior High Pep Rally on Sept. 16
- h. Discussed the meeting with the GEAR-UP staff from Memorial regarding middle school career expos.
- i. Discussed the Freshman GEAR-UP students will be on campus on Sept. 21.
- j. Discussed Pending landscaping and parking lot maintenance before ribbon cutting can be scheduled.

6. Vice President of Administrative Services

- a. D.S. was absent.
- b. Discussed Technical Expansion updates.
- c. Discussed the Cotulla/Carrizo Springs visit.
- d. Discussed the Elevator location decisions.
- e. Discussed HVAC meeting with engineers-Oct. Presence
- f. Discussed Power Down scheduled on Sept. 4.
- g. D.S. discussed Maintenance department updates.
- h. Ernest Morales named Maintenance Director
- i. Discussed Asst. Maint. Director Job Posting soon.

- j. Discussed Interviews-Custodian/Grounds.
- k. Discussed Water Leak at Hubbard Hall.
- l. Discussed Chip Seal discussions will need to be redone.
- m. Inspections of heavy equipment completed.
- n. Discussed Automotive lifts in Auto Body and Transportation on Schedule.
- o. D.S. discussed Day Care updates.
- p. Discussed 75 kids' total
- q. D.S. discussed External Relations updates.
- r. Discussed the Cotulla/Carrizo Springs Open House planning.
- s. Discussed the SWTX Imagining.
- t. Discussed Palomino Fest.
- u. Discussed the State Energy Conservation movement.
- v. D.S. discussed the Life Safety updates.
- w. Discussed Eagle Pass Full Scale Exercise.
- x. Discussed Camera presence across Institution.
- y. Discussed the 12th Class Day Safe App test.
- z. D.S. discussed Gym updates.
- aa. Discussed the need for a Work Study as soon as possible.
- bb. D.S. will take a Personal Day on Friday, Aug. 28.

7. Vice President of Del Rio

- a. C.B. provided a report on Building O – Welding.
- b. Discussed working with San Felipe Del Rio CISD (SFDRICISD) staff on P-Tech Parent Meeting.
- c. Discussed Heritage Academy enrollment increased/almost doubled.
- d. Discussed busy first week with good social media presence.

8. Vice President of Special Projects

- a. M.U. discussed the Level Change Prospectus was submitted to SACSCOC on Tuesday morning.

9. Chief of Staff

- a. R.S. discussed Xaviera Haynes is new Strategic Innovation & Research (SIR) Director
- b. Discussed TSTC graduation.
- c. Discussed meeting with J.T., E.M., S.S. yesterday regarding a COPS grant.
- d. Discussed the football game next Friday, September 4.
- e. Discussed Dr. and Mrs. Gonzales and TEX will do the coin toss.
- f. Discussed Rally towels and footballs and info for both sides.
- g. Discussed shared student activities/events calendar.

10. Faculty Association

- a. L.F. discussed copying courses.