SOUTHWEST TEXAS COLLEGE

# SWTX CABINET MEETINGS

SEPTEMBER 2026

www.swtxc.edu

**CABINET MEETING**
**September 2, 2026**

| | AGENDA ITEM | NOTES |
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| **1.** | **President** | |
| **2.** | **VP Academic Affairs** | |
| **3.** | **VP Student Services** | **Registrars**<br>• **Fall "Census"**: Tuesday, September 1st<br>• **Self-Service Graduation application pilot (December 2026):** Application on Self-Service will go Live on Thursday (9/3). Demonstrations across campus departments (all campus locations) is nearly complete but still ongoing.<br>**Enrollment:**<br>• Total Head Count: 6,590 (6,566)<br>• Total Cred Hrs. 58,828<br>• Non-Dual Cred. Hrs.: 35,613 (36,890); Dual Cred. Hrs.: 23,215<br>**V.P.**<br>• Student issues<br>• Perceptive Content: SACs need to submit to have new content<br>• FA: Barber, decision to close to get Prison Pell going and approved |
| **4.** | **VP Finance** | |

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| **5.** | **VP Eagle Pass Campus** | |
| **6.** | **VP Administrative Services**<br><br>*Do it anyway. Do it tired. Do it alone. Do it broke. Do it scared. Do it nervously. Do it after failure. Do it uncomfortable. Do it without support. Do it without applause. Do it without recognition. Do it before you are ready.*<br>*Do it anyway. Your future self will thank you.*<br>*-Billionaire mindsets* | • Power Outage<br>• Palomino Fest<br>• La Salle/Dimmitt Counties<br>• DKM<br>• XC<br>• Pre-Trip<br>• Lost Keys Draft<br>• Cowboy Posse Health report |
| **7.** | **VP Del Rio Campus** | • Narcan with ECHS? Install in Hallways?<br>• Training on Self Svc Grad Application<br>• Art show Friday Sept 4 at La Bohemia 6:30-9pm<br>• Resource Fair/Welcome Back - Sept 10<br>• Sept 17 P-Tech Parents Orientation<br>• DR Hosting Adm/Reg personnel - Sep 18 for annual training<br>• MOU sent by MYS regarding the free on-site LPC services for "eligible" students<br>• SPCH 1321 - concurrent student Summer II |
| **8.** | **Chief of Staff** | |

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| **9.** | **Faculty Association** | |

CABINET MEETING OF
SOUTHWEST TEXAS COLLEGE

September 02, 2026

The Cabinet members of Southwest Texas College met September 02, 2026 in the President's Office

Cabinet members present were:

Dr. Hector Gonzales, President
April Ruhmann, Vice President of Academic Affairs
Cruz Mata, Vice President of Student Services
Lisa Ermis, Vice President of Finance
Brenda Hoffman, Vice President Eagle Pass Campus
Derek Sandoval, VP Administrative Services
Connie Buchanan, Vice President Del Rio Campus
Dr. Randa Schell, Chief of Staff

Also present were:

Dr. Sandra Garza, Dean of Instructional Services and School District Partnerships
Armando Mondragon, Dean of Applied Sciences
Dr. Michael Bailey, Dean of Liberal Arts
Landra Fowler, Faculty Association

1. President
    a. President discussed September Board of Trustee meeting.

2. Vice President of Academic Affairs
    a. A.R. discussed webinar regarding HB223/DEPS.
    b. Discussed work on curriculum, syllabi, etc. for Bachelor of Applied Arts and Science (BAAS) – Organizational Management and Leadership (OML).
    c. M.B. reported SACSCOC changed name officially to Commission on Colleges and Universities.
    d. A.M. discussed Perkins Leadership grants.
    e. Discussed TRUE Pathways Development Program grant (Nursing Pathways).
    f. Discussed JET grant training for Airframe Mechanics.
    g. S.G. assessed the registration process and working toward some changes.
    h. Discussed working on SPIs within her division – moving from activity to outcome.
    i. Discussed Education Ad Hoc group work and Advisory Committee.
    j. Discussed Dual Credit Zones process and communication.

3. Vice President of Student Services
    a. C.M. discussed the Registrars updates.
    b. Discussed Fall "Census" date is on Tuesday, September 1st
    c. Discussed Self-Service December 2026 Graduation application pilot.
    d. Discussed application on Self-Service will go Live on Thursday, September 3.
    e. Discussed demonstrations across all campus locations is nearly complete but still ongoing
    f. Enrollment: Total Head Count: 6,590 (6,566); Total Cred Hrs. 58,828; Non-Dual Cred. Hrs.:

35,613 (36,890); Dual Cred. Hrs.: 23,215

g. C.M. discussed Student issues.
h. Discussed Perceptive Content - SACSCOC need to submit to have new content.
i. Discussed Barber decision to close to get Prison Pell going and approved.

4. Vice President of Finance
    a. L.E. discussed New budgets are available in Self-Service.
    b. Discussed the posting of a payroll specialist position soon.
    c. Discussed bookstore issues

5. Vice President of Eagle Pass
    a. B.H. discussed recruited at Eagle Pass High School last week
    b. Discussed Cowboy Round-Up Welcome Event yesterday went well.
    c. Shout out to SR for her hard work.
    d. Discussed next week Memorandum of Understanding signing with Saltillo Education Secretary.
    e. Discussed several other community events and activities
    f. Discussed Dual Credit Zone work in Eagle Pass

6. Vice President of Administrative Services
    a. D.S. discussed Power Outage on Friday.
    b. Discussed Palomino Fest setup is ongoing.
    c. Discussed La Salle/Dimmitt Counties.
    d. Working on parking lot issues with DKM.
    e. Discussed Briscoe Building side C and other facility processes.
    f. Discussed pre-trip transportation procedures.
    g. Discussed Lost Keys process.
    h. Discussed Cowboy Posse Health report.
    i. Discussed Energy conservation email.

7. Vice President of Del Rio
    a. C.B. discussed Narcan boxes.
    b. Discussed Staff trained on Self Service Grad Application.
    c. Discussed Art show Friday Sept 4 at La Bohemia 6:30-9pm.
    d. Discussed Resource Fair/Welcome Back scheduled on Sept 10.
    e. Discussed Sept 17 P-Tech Parents Orientation.
    f. Discussed Del Rio will be hosting for annual training Admissions and Registrars personnel on September 18.
    g. Memorandum Of Understanding sent by MYS regarding the free on-site LPC services for "eligible" students.
    h. SPCH 1321 - concurrent student Summer II.

8. Chief of Staff
    a. R.S. discussed TRIO-Educational Opportunity Centers grant renewed.
    b. Discussed the $280k for five years totaling $1.4 million.
    c. Discussed the football game and parade.
    d. Discussed the goals for Info Security training were met.

e. Discussed maintenance window request.

9. Faculty Association
    a. L.F. announced the Faculty Association meeting is next Friday due to power outage.

**CABINET MEETING**
**September 09, 2026**

| | AGENDA ITEM | NOTES |
|---|---|---|
| **1.** | **President** | • Vannessa will be out next week<br>• Board Meeting September 17,2026<br>  ○ Board Packets will be mailed on Friday.<br>  ○ Presentations due tomorrow.<br>• September 24 – Shoot Pool with the President UV 11:00 AM – 12:30 PM<br>• October 27 – Chat with the President EP 11:30 AM – 1:00 PM |
| **2.** | **VP Academic Affairs** | |
| **3.** | **VP Student Services** | |
| **4.** | **VP Finance** | |
| **5.** | **VP Eagle Pass Campus** | |
| **6.** | **VP Administrative Services**<br><br>*People rarely succeed unless they have fun doing it.*<br><br>-Dale Carnegie | • Facilities report<br>• Dugas Law Firm<br>• Key value |

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| **7.** | **VP Del Rio Campus** | |
| **8.** | **Chief of Staff** | |
| **9.** | **Faculty Association** | |

CABINET MEETING OF
SOUTHWEST TEXAS COLLEGE

September 09, 2026

The Cabinet members of Southwest Texas College met September 09, 2026 in the President's Office

Cabinet members present were:

Dr. Hector Gonzales, President
April Ruhmann, Vice President of Academic Affairs
Cruz Mata, Vice President of Student Services
Lisa Ermis, Vice President of Finance
Brenda Hoffman, Vice President Eagle Pass Campus
Derek Sandoval, VP Administrative Services
Connie Buchanan, Vice President Del Rio Campus
Dr. Randa Schell, Chief of Staff

Also present were:

Dr. Sandra Garza, Dean of Instructional Services and School District Partnerships
Armando Mondragon, Dean of Applied Sciences
Dr. Michael Bailey, Dean of Liberal Arts
Landra Fowler, Faculty Association

1. President
    a. Discussed the upcoming Board Meeting on September 17,2026
    b. Discussed the upcoming events of Shoot Pool with the President Uvalde Campus and Chat with the President at the Eagle Pass Campus.

2. Vice President of Academic Affairs
    a. A.R. discussed Dual Credit vs. Concurrent student type.
    b. Discussed Texas Success Center webinar.
    c. M.B. discussed Field Of Study (FOS) landing page.
    d. Discussed Torres Unit seems to be going well.
    e. A.M. discussed working on JET grant equipment purchases.
    f. Discussed Surgical Tech TEAS testing upcoming.
    g. Discussed Suicide Awareness Walk this evening.
    h. S.G. discussed 4-year degree in Education.
    i. Discussed moving into curriculum mapping stage.
    j. Discussed advisory group meeting on September 15.

3. Vice President of Student Services
    a. C.M. discussed registration for 2nd 8-weeks is ongoing.
    b. Discussed Torres Unit work is ongoing.
    c. Discussed moving Transfer & Career Centers and employees under Registrar.

4. Vice President of Finance
    a. L.E. has nothing to report.

5. Vice President of Eagle Pass
    a. B.H. discussed Community Events and Activities.
    b. Discussed Diez y Seis Celebration with Consulate next week.
    c. Discussed several school district events.
    d. Discussed Eagle Pass ISD agenda item.

6. Vice President of Administrative Services
    a. D.S. discussed Facilities report.
    b. Discussed Dugas Law Firm.
    c. Discussed key value and structure that should be developed first.

7. Vice President of Del Rio
    a. C.B. discussed Prepping for Block Party tomorrow.
    b. Discussed working on Building O.

8. Chief of Staff
    a. R.S. discussed Informer is down.
    b. Discussed IPEDS that are due during the Registration Period are submitted and locked.
    c. Discussed Registration.
    d. Discussed Report Mapping.
    e. Discussed Institution Identification.
    f. Discussed Institutional Characteristics.
    g.
9. Faculty Association
    a. L.F. discussed class cancellation parameters/process.
    b. Discussed need to announce during Division Meetings.

**CABINET MEETING**
**September 16, 2026**

| | AGENDA ITEM | NOTES |
|---|---|---|
| **1.** | **President** | • Review Board Meeting |
| **2.** | **VP Academic Affairs** | |
| **3.** | **VP Student Services** | • Library webpage is up with error for room bookings<br>• Financial Aid Report<br>  ○ New advisors are working on their packaging certifications<br>  ○ Working on FISAP, Gainful Employment, Net Price Calculator<br>• Torres Unit<br>  ○ Support provided by MT for adjunct faculty teaching<br>  ○ 2-day mandatory training in November in SA<br>• Registrar Report<br>  ○ Flu vaccine clinic coming up<br>  ○ Self-Service grad app is working – 26 apps already<br>  ○ OSAs<br>  ▪ 224 for academic year<br>• Enrollment Report<br>  ○ 1428 head count 8 week 2<br>  ○ 6590 total head count<br>  ○ 58828 total credit hours<br>• CM's activities<br>  ○ Working on Prison Pell application<br>  ○ Attended 27-28 FAFSA updates webinar<br>  ○ Working on several student issues |
| **4.** | **VP Finance** | |

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| **5.** | **VP Eagle Pass Campus** | • Signed MOU with Saltillo<br>• 15/30 Celebration for EPHS went very well yesterday<br>• Discussed DC enrollment dates/deadlines<br>• Humanities Club hosting Campus Safety Month<br>• Flu vaccine clinic on September 22 and October 29 |
| **6.** | **VP Administrative Services**<br><br>*People rarely succeed unless they have fun doing it.*<br><br>-Dale Carnegie | • Maintenance and construction<br>  ○ electricity upgrades<br>  ○ MEP Engineering<br>  ○ HVAC Garner Hall<br>  ○ lift & crane inspections<br>  ○ Christmas at the College<br>• Keys and Transportation<br>• External Relations<br>• SWTX Rodeo<br>• Gym and Pool Report |
| **7.** | **VP Del Rio Campus** | |
| **8.** | **Chief of Staff** | |
| **9.** | **Faculty Association** | |

CABINET MEETING OF
SOUTHWEST TEXAS COLLEGE

September 16, 2026

The Cabinet members of Southwest Texas College met September 16, 2026 in the President's Office

Cabinet members present were:

Dr. Hector Gonzales, President
April Ruhmann, Vice President of Academic Affairs
Cruz Mata, Vice President of Student Services
Lisa Ermis, Vice President of Finance
Brenda Hoffman, Vice President Eagle Pass Campus
Derek Sandoval, VP Administrative Services
Connie Buchanan, Vice President Del Rio Campus
Dr. Randa Schell, Chief of Staff

Also present were:

Dr. Sandra Garza, Dean of Instructional Services and School District Partnerships
Dr. Michael Bailey, Dean of Liberal Arts
Landra Fowler, Faculty Association

1. President
    a. Discussed tomorrow's Board meeting.

2. Vice President of Academic Affairs
    a. A.R. discussed some new Dual Credit relationships.
    b. Discussed Wintermester work.
    c. Discussed 4-year degree in education.
    d. M.B. discussed Faculty evaluations are ongoing.
    e. Discussed Distance Education Committee meeting today.
    f. Discussed working on an expectations & responsibilities list for students.
    g. Discussed working on best practices for instructors.

3. Vice President of Student Services
    a. C.M. discussed Library webpage is up with error for room bookings.
    b. Discussed Financial Aid Report.
    c. Discussed new advisors are working on their packaging certifications.
    d. Discussed working on FISAP, Gainful Employment, Net Price Calculator.
    e. C.M. discussed Torres Unit report.
    f. Discussed support provided by MT for adjunct faculty teaching.
    g. Discussed 2-day mandatory training in November in San Antonio.
    h. C.M. discussed the Registrar Report.
    i. Discussed Flu vaccine clinic coming up.
    j. Discussed Self-Service grad app is working for December 2026.
    k. Discussed Occupational Skills Awards (OSAs). A total of 224 were awarded for academic year.
    l. Discussed Enrollment numbers Report: 1,428 head count; 6,590 total head count; 58,828

total credit hours.

m. C.M. discussed upcoming activities and events.
n. Discussed working on Prison Pell application.
o. C.M. attended 27-28 FAFSA updates webinar.
p. Discussed working on several student issues.

4. Vice President of Finance
    a. L.E. informed group of welcoming J.A. as Business Office Manager.
    b. Discussed J.A. Training with I.G. now.

5. Vice President of Eagle Pass
    a. B.H. discussed Signed Memorandum of Understanding (MOU) with Saltillo this week.
    b. 15/30 Celebration for Eagle Pass High School went very well yesterday.
    c. Discussed Dual Credit enrollment dates/deadlines.
    d. Humanities Club hosting Campus Safety Month.
    e. Flu vaccine clinic on September 22 and October 29.

6. Vice President of Administrative Services
    a. D.S. discussed Maintenance and construction updates.
    b. Reported on electricity upgrades.
    c. Discussed MEP Engineering will be on campus more frequently.
    d. Discussed Garner Hall work on HVAC will start soon.
    e. Discussed lift & crane inspections.
    f. Reported Christmas at the College work will begin soon.
    g. D.S. discussed Keys and Transportation.
    h. Discussed keys again.
    i. Discussed vehicle pre/post trip surveys.
    j. Reported External Relations updates.
    k. Working on Social Media.
    l. Working on Push Cards.
    m. Discussed Annexation updates.
    n. Discussed Plan to attend football games in Carrizo Springs and Cotulla.
    o. Reported SWTX Rodeo updates.
    p. Discussed $500 scholarship on Friday & Saturday.
    q. Discussed free Admission for students and employees - Get people there!
    r. Reported Gym and Pool updates.
    s. Discussed Turkey Trot route.
    t. Discussed Basketball Tournament updates.

7. Vice President of Del Rio
    a. C.B. discussed Resource Fair Block Party went well.
    b. Discussed proctoring exams for adjunct instructor.
    c. C.B. discussed upcoming events and activities.
    d. Discussed Loteria in Amistad Room today.
    e. Discussed Gideon giveaway today.
    f. Discussed Senior Class using our campus for Senior Sunrise.
    g. Discussed Dual Credit Parent Meeting tomorrow.
    h. Discussed Constitution Day event tomorrow.

i. San Felipe Del Rio CISD is working with professional videographer to develop a short film regarding their advanced education.

8. Chief of Staff
    a. R.S. discussed maintenance window went well.
    b. Discussed Registration rules.
    c. Wellness Wednesday - A Little Salsa, A Lot of Hope by Hill Country MHDD.

9. Faculty Association
    a. L.F. reported Faculty Association Meeting last week went well.
    b. Discussed faculty evaluation of division chairs.
    c. Discussed connection FT faculty with adjunct faculty.

**CABINET MEETING**
**September 23, 2026**

| | AGENDA ITEM | NOTES |
|---|---|---|
| **1.** | **President** | • Organizational Chart Updated<br>• October Board Meeting – 10.15.26<br>  ○ A/C & refrigeration<br>  ○ Faculty Development<br>  ○ Title IX |
| **2.** | **VP Academic Affairs** | • Dr. Garza: New SACSCOC Accreditation Standards (Draft 2) - We just received an updated draft of the new SACSCOC Accreditation Standards. The following document outlines the key points as well as Substantive Change reminders. (See Attachment). |
| **3.** | **VP Student Services** | **Financial Aid:**<br>• The Prison Education Program (PEP) application was kicked back. (minor)<br>• FISAP<br><br>**AEL & Campus services**<br>• **Hondo:** Meeting set up for the Tues Sept. 29 meeting with Superintendent and Principal.<br>• Visiting with new counselor in Natalia and helping with Apply Texas for students<br>• Visiting with Devine Chamber of Commerce representative to discuss membership (making our presence known)<br>• **Prison:** Postsecondary annual collaboration meeting Oct. 13 and 14th Georgetown. 2 seats per institution.<br><br>**Admissions and Registrars:**<br>• **Self-Service Graduation application (December 2026):** Application submission going well and thus far 37 applications have been submitted/received<br>• **Occupational Skills Award:** OSA's for Workforce Education (CE) students for 2025-2026 (Quarters 1-4) is 169. The number of OSA's awarded for undergraduate students (SCH) is |

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| | | 224 for academic year 2025-2026. This data will be reflected on the CBM Marketing report (CBM00M) as per the Strategic Innovation & Research office.<br>• **Flu Clinic**: Thursday, October 15th; Location: Uvalde campus Minda Kone Lounge (Matthews Student Center); Time: 12:00pm – 4:00pm<br>**Enrollment**<br>• Fall 2026 2nd 8 weeks: 1,452 (unduplicated)<br><br>**SSS:**<br>• The Student Success Center in Eagle Pass celebrated its 100th tutoring session. Congratulations to Katie Gomez for reaching this milestone with tutor Dulce Tenorio!<br><br>**V.P.:**<br><br>• Spring Only Scholarships is up;<br>• Documentation warning for residence life: Garner hall female; unauthorized guest.<br>• Calls from Vector solutions.<br>• Wall Decor move to Library (permission) |
| **4.** | **VP Finance** | |
| **5.** | **VP Eagle Pass Campus** | |
| **6.** | **VP Administrative Services**<br><br>*A person cannot travel within and stand still without.*<br>*-James Allen* | • Projects-progress continues<br>• Maintenance report<br>• Staffing<br>• Asst. Maint. Dir. Interviews next week<br>• Christmas at College<br>• Productivity<br>• External Relations<br>• Carrizo Springs/Cotulla annexation/appearances<br>• Rodeo promo |

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| | | • MJ Miller-Alumni and Community Coordinator<br>• Campus Police<br>• Friday, Full Scale Exercise EP-team in attendance<br>• Rodeo Safety Security meeting<br>• Rodeo at Panola<br>*Dates:*<br>• **Oct. 8**-Cotulla Elderly Nutrition Center-President, Vice Presidents, requested to attend.<br>• **Oct. 9**-Carrizo Springs Home football game.<br>• **Oct. 14**-Carrizo Spring National Night Out-HS parking lot-VP Mata, Dr. Lali requested to attend.<br>• **Oct. 16**-Cotulla Home football game<br>• **Oct. 22**-Cotulla Town Hall-Cotulla Cafetorium-President, Cabinet members requested (1-1.5 hrs. only)<br>• **Oct. 28**-Carrizo Springs Trunk or Treat-Carrizo Springs Hospital parking lot |
| **7.** | **VP Del Rio Campus** | • 10/06 Flu Clinic<br>• 10/07 Hazardous Material Removal<br>• 10/23 DR Homecoming (parade 10/21, close campus)<br>• Scheduling a "meet the candidates" for November races<br>• SchoolDude Messages: myself, SM and vp-rgc included<br>• "Christmas at college" |
| **8.** | **Chief of Staff** | |
| **9.** | **Faculty Association** | |

CABINET MEETING OF
SOUTHWEST TEXAS COLLEGE

September 23, 2026

The Cabinet members of Southwest Texas College met September 23, 2026 in the President's Office

Cabinet members present were:

Dr. Hector Gonzales, President
Cruz Mata, Vice President of Student Services
Lisa Ermis, Vice President of Finance
Brenda Hoffman, Vice President Eagle Pass Campus
Derek Sandoval, VP Administrative Services
Connie Buchanan, Vice President Del Rio Campus
Dr. Randa Schell, Chief of Staff

Cabinet Members Absent:

April Ruhmann, Vice President of Academic Affairs

Also present were:

Dr. Sandra Garza, Dean of Instructional Services and School District Partnerships
Armando Mondragon, Dean of Applied Sciences
Dr. Michael Bailey, Dean of Liberal Arts
Landra Fowler, Faculty Association

1. President
    a. Discussed upcoming October Board Meeting and reports.
    b. Discussed upcoming events in Dimmit and La Salle counties.

2. Vice President of Academic Affairs
    a. A.R. is absent.
    b. S.G. discussed Draft 2 SACSCOC Accreditation Standards.
    c. S.G. received an updated draft of the new SACSCOC Accreditation Standards.
    d. Discussed the document outlining the key points as well as Substantive Change reminders.
    e. Reviewed the Momentum Recognition Ceremony at Eagle Pass ISD
    f. Discussed new SWTX Dual Credit Facebook Page
    g. A.M. discussed upcoming meeting with Eagle Pass ISD
    h. Discussed AdAstra training is going.
    i. Discussed faculty evaluations
    j. Discussed meeting with San Felipe Del Rio CISD regarding plan for FAA certified dual credit courses.
    k. M.B. discussed the continued work on faculty evaluations.
    l. Discussed AdAstra training
    m. Discussed prepping for the DEPS survey.

3. Vice President of Student Services

a. C.M. discussed Financial Aid report.
b. Discussed the Prison Education Program (PEP) application was kicked back (minor)
c. Discussed the FISAP (Fiscal Operations Report and Application to Participate) annual report.
d. C.M. discussed the AEL & Campus services report.
e. Discussed Hondo Meeting scheduled for Tuesday, September 29 meeting with Superintendent and Principal.
f. Discussed visiting with new counselor in Natalia and helping with Apply Texas for students.
g. Discussed visiting with Devine Chamber of Commerce representative to discuss membership.
h. Discussed the Prison Postsecondary annual collaboration meeting to be held on Oct. 13 and 14th in Georgetown.
i. C.M. presented the Admissions and Registrars report.
j. Discussed the Self-Service Graduation application for the December 2026 graduation. Application submission going well.
k. Discussed the Occupational Skills Awards (OSA).
l. Discussed OSAs for Workforce Education (CE) students for 2025-2026 (Quarters 1-4) = 169.
m. Discussed OSAs awarded for undergraduate students (SCH) = 224 for academic year 2025-2026.
n. Discussed upcoming Flu Vaccine Clinic: Thursday, October 15th in the Minda Kone Lounge, 12:00pm – 4:00pm
o. Discussed Enrollment numbers: Fall 2026 2nd 8 weeks: 1,452 (unduplicated).
p. C.M. discussed the Student Success Services report.
q. The Student Success Center in Eagle Pass celebrated its 100th tutoring session.
r. Congratulations to Katie Gomez for reaching this milestone with tutor Dulce Tenorio!
s. C.M. discussed upcoming events.
t. Discussed the Spring Only Scholarships is up.
u. Discussed documentation warning for residence life: Garner Hall female; unauthorized guest.
v. Discussed calls from Vector solutions.
w. Discussed wall decor move to Library with permission.

4. Vice President of Finance
    a. L.E. has nothing to report.

5. Vice President of Eagle Pass
    a. B.H. discussed shared experience during Eagle Pass ISD Momentum Recognition Ceremony and Pep Rally.
    b. Discussed the Career Expo at Eagle Pass Junior High.
    c. Discussed GEAR-UP visit of 100 students.
    d. Discussed Success Coaches at high schools today with Early College Academy students.
    e. Discussed Friday is Crisis Response Training.

6. Vice President of Administrative Services
    a. D.S. discussed Tech Expansion Projects - progress continues.
    b. D.S. discussed the Maintenance report.
    c. Discussed new staff have been hired recently and several interviews upcoming.
    d. Discussed the Asst. Maint. Dir. Interviews next week.
    e. Discussed Christmas at College.
    f. D.S. discussed the Campus Police report.
    g. Discussed the Friday, Full Scale Exercise EP-team in attendance.

h. D.S. discussed the Rodeo Team report.
i. Discussed the Rodeo Safety Security meeting.
j. Discussed the Rodeo at Panola.
k. D.S. discussed the External Relations report.
l. Discussed the Carrizo Springs/Cotulla annexation/appearances.
m. Discussed the Rodeo promotions.
n. Discussed MJ Miller, the new Alumni and Community Coordinator.
o. Discussed the External Relations upcoming event dates.
p. Discussed Cotulla Elderly Nutrition Center meeting on October 8. The President and Vice Presidents were requested to attend.
q. On October 9 SWTX will be at the Carrizo Springs Home football game.
r. On October 14, Carrizo Spring will have a National Night Out at their High School parking lot. VP Mata and Dr. Lali were requested to attend.
s. On October 16, SWTX will be at the Cotulla Home football game.
t. On October 22, Cotulla Town Hall meeting at the Cotulla Cafetorium. The President and Cabinet members were requested.
u. On October 28, Carrizo Springs will have a Trunk or Treat at the Carrizo Springs Hospital parking lot.

7. Vice President of Del Rio
    a. C.B. discussed P-Tech Parent Meeting. 85 people attended.
    b. October 6 is the Flu Clinic.
    c. October 7 is the Hazardous Material Removal.
    d. October 23 is Del Rio Homecoming. Parade will be on October 21. The Del Rio campus will be closed.
    e. Discussed scheduling a "Meet the Candidates" for November races.
    f. Discussed SchoolDude Messages: myself, SM and vp-rgc included.
    g. Discussed "Christmas at college".
    h. Discussed need to bring on additional classrooms.

8. Chief of Staff
    a. R.S. discussed Rodeo Concession Stand. Volunteers and donations needed.
    b. Discussed the Cowboy Wellness Fair today at 11:00 in Ballroom.
    c. Please strongly encourage your faculty and staff to submit their SPIs.
    d. Will email a Service Recognition Proposal for your review and discussion next week.

9. Faculty Association
    a. L.F. has nothing to report.

**CABINET MEETING**
**September 30, 2026**

| | AGENDA ITEM | NOTES |
|---|---|---|
| **1.** | **President** | |
| **2.** | **VP Academic Affairs** | VP April Ruhmann<br>• Prison Education Program (Attachment)<br>Dr. Sandra Garza<br>• Prison Education Program Timeline and Next Steps (Attachment) |
| **3.** | **VP Student Services** | **SSS:**<br>• Success Coaches visiting high schools<br>• Registration ongoing for Fall 2nd 8 weeks - 1st day of class: October 12th<br>• Working on scheduling Mass Registration for our Technical Programs on all campuses<br>• Completing graduation applications with students<br>**Admissions & Registrars:**<br>• **Self-Service Graduation application (December 2026):** Application submission going well and thus far 77 applications have been submitted/received<br>• **Fall 2026 2nd 8 week drop:** Friday, October 2nd at 4:00pm<br>• **Occupational Skills Award:** OSA's for Workforce Education (CE) students for 2025-2026 (Quarters 1-4) is 169. The number of OSA's awarded for undergraduate students (SCH) is 224 for academic year 2025-2026. As of Tuesday (9/29), the SIR office (Amanda) has confirmed the records are reported on the CBM Marketing report (CBM00M).<br>**Me:**<br>• PEP submitted on Friday with alternate documents; We are on hold until Dept. of ED receives SACS letter. In our end, we must submit a Prison Education Program – Institutional-Level Approval prospectus through the SACSCOC |

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| | | Institutional Portal. This is separate from Torres already being listed as an approved instructional site. Changed in 2024<br>• Hondo Principal meeting, went well, great opportunity to go in and solidify ourselves. Open to anything, want us to look into Cosmetology, open to welding, construction management, and other some academic courses (SPCH)<br>• Torres Unit meeting tomorrow, Thur.<br>• Cotulla High School visit on Monday<br><br>**<u>Enrollment:</u>**<br>• Fall 2026 2nd 8 weeks: 1,482 (unduplicated)<br>• Current Total Spring HC: 6,590<br>• Current Total Cred Hrs. 58,828 (55,324)<br>• Current Not Dual Cred hrs. (35,613) (last Fall 35,057) (Goal: 36,890) |
| **4.** | **VP Finance** | |
| **5.** | **VP Eagle Pass Campus** | |
| **6.** | **VP Administrative Services**<br><br>*The successful man will profit from his mistakes and try again in a different way.*<br>*-Dale Carnege* | • Projects continue<br>• Carrizo/Cotulla<br>• Full Scale Exercise-success<br>• Rodeo |
| **7.** | **VP Del Rio Campus** | • Accommodations for testing, different in locations<br>• FA - |

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| | | • DRHS 10/1 FASFA Night, In October: every Tuesday at 4:30pm<br>• ECHS In October: every Monday at 4:30pm<br>• Auditorium Screen Repair 10/1<br>• Heritage<br>• Campus Lite — Constitution / club documents (7?) |
| **8.** | **Chief of Staff** | |
| **9.** | **Faculty Association** | |

CABINET MEETING OF
SOUTHWEST TEXAS COLLEGE

September 30, 2026

The Cabinet members of Southwest Texas College met September 30, 2026 in the President's Office

Cabinet members present were:

Dr. Hector Gonzales, President
April Ruhmann, Vice President of Academic Affairs
Cruz Mata, Vice President of Student Services
Lisa Ermis, Vice President of Finance
Brenda Hoffman, Vice President Eagle Pass Campus
Derek Sandoval, VP Administrative Services
Connie Buchanan, Vice President Del Rio Campus
Dr. Randa Schell, Chief of Staff

Also present were:

Dr. Sandra Garza, Dean of Instructional Services and School District Partnerships
Armando Mondragon, Dean of Applied Sciences
Dr. Michael Bailey, Dean of Liberal Arts
Landra Fowler, Faculty Association

1. President
    a. President reviewed Board of Trustees agenda for October 15.

2. Vice President of Academic Affairs
    a. A.R discussed Wintermester is a go.
    b. Discussed the Bachelor of Applied Arts and Sciences in Organizational Management and Leadership (BAAS-OML) marketing not ready yet.
    c. Discussed Prison Education Program.
    d. M.B. discussed DEPS survey work.
    e. A.M discussed Surgical Tech application is now available.
    f. Discussed working on evals and schedules.
    g. S.G. discussed the meeting about 4-year degree in education.
    h. Discussed various school district meetings ongoing.
    i. Discussed Prison Education Program Timeline and Next Steps

3. Vice President of Student Services
    a. C.M. discussed the Student Success Services report.
    b. Discussed the Success Coaches visiting high schools.
    c. Discussed registration is ongoing for Fall 2nd 8 weeks. 1st day of class is October 12th
    d. Discussed working on scheduling Mass Registration for our Technical Programs on all campuses.
    e. Discussed completing graduation applications with students.
    f. Discussed Admissions & Registrar report.
    g. Discussed Self-Service Graduation application for the December 2026 Graduation.

h. Discussed application submission going well. Currently received 77 applications.
i. Discussed Fall 2026 2nd 8 week drop. Deadline to drop Friday, October 2nd at 4:00pm.
j. C.M. Discussed Occupational Skills Award (OSA)
k. Discussed 169 OSA Workforce Education students.
l. Discussed 224 OSA awarded for undergraduate students.
m. Discussed OSAs are reported on CBM00M.
n. C.M. discussed P.E.P. submitted on Friday with alternate documents.
o. C.M. reported we are on hold until Dept. of ED receives SACS letter.
p. In our end, we must submit a Prison Education Program – Institutional-Level Approval prospectus through the SACSCOC Institutional Portal - separate from Torres already being listed as an approved instructional site. This requirement changed in 2024.
q. Discussed Hondo Principal meeting, went well. It was a great opportunity to go in and solidify ourselves. They are open to anything, want us to look into Cosmetology, open to welding, construction management, and other some academic courses (SPCH).
r. Discussed the Torres Unit meeting on October 1.
s. Discussed the Cotulla High School visit on Monday.
t. Discussed the Enrollment Report: Fall 2026 2nd 8 weeks: 1,482 (unduplicated); Current Total Spring HC: 6,590; Current Total Cred Hrs. 58,828 (55,324); Current Not Dual Cred hrs. 35,613; Last Fall 35,057; Goal: 36,890.

4. Vice President of Finance
    a. L.E. discussed grants.

5. Vice President of Eagle Pass
    a. B.H. discussed class scheduling for Field of Study classes.
    b. Discussed Humanities Club hosted Fentanyl Awareness Training.
    c. Discussed the Walk for Hunger co-hosted with the South Texas Food Bank.
    d. Discussed FAFSA Days on October 12 & 13.
    e. Discussed considering rescheduling the Career Expo.

6. Vice President of Administrative Services
    a. D.S. discussed Tech Expansion and Construction Projects.
    b. Discussed Projects continue in Eagle Pass and Del Rio.
    c. Continue to meet with DKM on paving.
    d. D.S. discussed Marketing/External Relations report.
    e. Discussed Carrizo/Cotulla meeting upcoming.
    f. Discussed MJ Miller will start work tomorrow.
    g. Discussed Full Scale Exercise
    h. Discussed the Rodeo Report.
    i. Discussed Panola College Rodeo was successful. 1st place Women's Team; 2nd place Men's Team.
    j. Discussed various Champion and Reserve Champion individuals.

7. Vice President of Del Rio
    a. C.B. discussed accommodations for testing, different in locations.
    b. C.B discussed Financial Aid department report.
    c. Discussed Del Rio High School FASFA Night on October 01. Every Tuesday in October at 4:30pm and every Monday in October at 4:30pm.

d. Provided updates on the Auditorium Screen Repair October 01.
e. Discussed Heritage Dual Credit students.
f. Campus Light — Constitution / club documents (7?)
g. Discussed welding uniforms.

8. Chief of Staff
    a. R.S. discussed Maintenance window.
    b. Discussed Rodeo concession stand

9. Faculty Association
    a. L.F. discussed Faculty Association Scholarship application is available.
    b. Still working with TxDOT on Turkey Trot route.