

## Southwest Texas College 2024 - 2025 Payroll Schedule

Period Ending	Payroll Cycle	Employee TE Due to Supervisor	Supervisor TE Appr Due to Payroll	Pay Date
Aug 16 - 31, 2024	Semi-Monthly/Salary (5th)	09/03/24 10:00AM	12:00PM	09/05/24
Sept 1 - 15, 2024	Semi-Monthly/Salary (20th)	09/16/24 10:00AM	12:00PM	09/20/24
Sept 16 - 30, 2024	Semi-Monthly/Salary (5th)	10/01/24 10:00AM	12:00PM	10/04/24
Oct 1 - 15, 2024	Semi-Monthly/Salary (20th)	10/16/24 10:00AM	12:00PM	10/18/24
Oct 16 - 31, 2024	Semi-Monthly/Salary (5th)	11/01/24 10:00AM	12:00PM	11/05/24
Nov 1 - 15, 2024	Semi-Monthly/Salary (20th)	11/18/24 10:00AM	12:00PM	11/20/24
Nov 16 - 30, 2024	Semi-Monthly/Salary (5th)	12/02/24 10:00AM	12:00PM	12/05/24
Dec 1 - 15, 2024	Semi-Monthly/Salary (20th)	12/12/24 10:00AM	12:00PM	12/20/24
Dec 16 - 31, 2024	Semi-Monthly/Salary (5th)	01/02/25 10:00AM	12:00PM	01/03/25
Jan 1 - 15, 2025	Semi-Monthly/Salary (20th)	01/15/25 10:00AM	12:00PM	01/17/25
Jan 16 - 31, 2025	Semi-Monthly/Salary (5th)	02/03/25 10:00AM	12:00PM	02/05/25
Feb 1 - 15, 2025	Semi-Monthly/Salary (20th)	02/17/25 10:00AM	12:00PM	02/20/25
Feb 16 - 28, 2025	Semi-Monthly/Salary (5th)	03/03/25 10:00AM	12:00PM	03/05/25
Mar 1 - 15, 2025	Semi-Monthly/Salary (20th)	03/13/25 10:00AM	12:00PM	03/20/25
Mar 16 - 31, 2025	Semi-Monthly/Salary (5th)	04/01/25 10:00AM	12:00PM	04/04/25
April 1 - 15, 2025	Semi-Monthly/Salary (20th)	04/16/25 10:00AM	12:00PM	04/18/25
April 16 - 30, 2025	Semi-Monthly/Salary (5th)	05/01/25 10:00AM	12:00PM	05/05/25
May 1 - 15, 2025	Semi-Monthly/Salary (20th)	05/16/25 10:00AM	12:00PM	05/20/25
May 16 - 31, 2025	Semi-Monthly/Salary (5th)	06/02/25 10:00AM	12:00PM	06/05/25
June 1 - 15, 2025	Semi-Monthly/Salary (20th)	06/16/25 10:00AM	12:00PM	06/20/25
June 16 - 30, 2025	Semi-Monthly/Salary (5th)	07/01/25 10:00AM	12:00PM	07/03/25
July 1 - 15, 2025	Semi-Monthly/Salary (20th)	07/16/25 10:00AM	12:00PM	07/18/25
July 16 - 31, 2025	Semi-Monthly/Salary (5th)	08/01/25 10:00AM	12:00PM	08/05/25
Aug 1 - 15, 2025	Semi-Monthly/Salary (20th)	08/18/25 10:00AM	12:00PM	08/20/25

### SWTJC and First State Bank Holidays

September 2, 2024	Labor Day	January 20, 2025	Martin Luther King JR Day
October 14, 2024	Columbus Day (Bank Only)	February 17, 2025	Presidents Day (Bank Only)
November 11, 2024	Veterans Day (Bank Only)	March 17 - 21, 2025	SPRING BREAK
November 27 - 29, 2024	Thanksgiving Holiday	April 18, 2025	Good Friday
December 18 - 31, 2024	Christmas Holiday	May 26, 2025	Memorial Day
Jan 1, 2024	New Year's Holiday	June 19, 2025	Juneteenth (Bank Only)
		July 4, 2025	4th of July