



# Southwest Texas College Dual Enrollment Consent to Release Student Information

Student Name (PRINT): \_\_\_\_\_

SWTX ID: \_\_\_\_\_

Any information on your student account such as financial and non-directory educational is confidential and protected by the Family Educational Rights & Privacy Act (FERPA). FERPA is also known as the Buckley amendment, Statute 20 U.S.C. 1232 (g), regulations 34 CFR Part 99. Without authorization, we cannot release any information to another person. This form will allow the specified office(s) to release specific information about you to the individual(s) you designated below.

By choosing the designated options, I authorize Southwest Texas College to release information regarding my account:

Student Information	Options	Description
Business Office	B	<ul style="list-style-type: none"> <li>Account balance, charges and credits</li> <li>Past due balances</li> <li>Third party sponsorship</li> <li>1098T</li> </ul>
Financial Aid	F	<ul style="list-style-type: none"> <li>Financial Aid application</li> <li>Award information</li> <li>Missing documents</li> </ul>
Academic Records	A	<ul style="list-style-type: none"> <li>Student enrollment</li> <li>Veteran's benefits</li> <li>Academic records               <ul style="list-style-type: none"> <li>o Grades</li> <li>o Schedule</li> </ul> </li> </ul>

Please circle the appropriate box(es) for each person you wish to have access to the above information on your account. This form does not authorize any third party to access a student's online account. If you seek to release only very specific information, please check here and attach a letter with the specific request.  Letter Attached

Options			Name	Relationship	Phone Number	Address City, State, Zip
B	F	A				
B	F	A				
B	F	A				

\_\_\_\_\_  
Dual Enrollment Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
High School Counselor Signature

\_\_\_\_\_  
Date

Processed by: SWTX Signature: _____ Date: _____
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