

Cosmetology

Advisory Committee Meeting Minutes 2015 - 2016

CHAIRPERSON: Theresa Caprioli		
MEETING DATE: November 5, 2015	MEETING TIME: 10:00 AM	MEETING PLACE: Bluebonnet Room, MSC
RECORDER: Vanessa Verjan		PREVIOUS MEETING: October 20, 2014

MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Caprioli, Theresa Great Clips	De La Luz, Jessica JCPenney	Fernandez, Ruth
Garcia, Debora	Gomez, Jose Former Student	Gomez, Olga Dreat Clips
Miranda, Edward Exclusively Edwards	Morales, Edna Elite Salon	Pivoda, Charlene Smart Style
Treviño, Thomas UHS	Zavala, Laura Bella Bella Salon	

OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Compton, Barbara Cosmetology Instructor	Guzman, Johnny Dean of Applied Science	Hammer, Cheryl Cosmetology Instructor
Martinez, Emma Cosmetology Instructor	Suarez, JJ Division Chair	Verjan, Vanessa Administrative Assistant

AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 10:21 AM. Administration, Faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Barbara Compton
Appointment/Continuation of New Chairperson	Olga Gomez nominated Theresa Capriolo to be Chairperson. Jessica De La Luz seconded the motion. Motion carried by acclamation.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	<p>JJ Suarez explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended.</p> <p>It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations.</p> <p>**Guidelines were included in packet**</p>	JJ Suarez
Reading & Approval of Minutes	Everyone read the minutes. Edward Miranda motioned to approve the minutes; Jose Gomez seconded the motion.	Theresa Caprioli

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	All in favor – Minutes were approved without any changes.	
Old Business:	None.	
Continuing Business:	None.	
New Business:		
Review of Technical Programs Dashboard/Comparison of Fall 2014 to Fall 2015 Enrollment	<p>Dashboard information, the following information is uncertified data:</p> <p>Fall 2014 first-time in college: 21 Fall 2014 overall students: 74 Fall 2015 first-time in college: 11 Fall 2015 overall students: 65</p> <p>Johnny Guzman informed that members that the state mandates that a technical program must graduate five students per year. The Cosmetology program always exceeds this requirement.</p>	<p>JJ Suarez</p> <p>Johnny Guzman</p>
	<p>New Business:</p> <ol style="list-style-type: none"> 1. Cosmetology program registration for the 201 Fall semester is 35, additionally in the High School programs 34 and 40 students in Intro to Cosmetology. 2. Cosmetology program graduated 14 students in 2014-2015 with 85% pass rate for the written and a 94% pass rate for the Practical State Licensure. 3. As a continuation of the computer lab, students attend two times a week in the first semester and three times a week during the next semester, to help improve written exam scores. Also, two additional reference books were purchased to help students prepare for the written. Also, Pivot Point references are also used for preparation of the written exam. On-line prep example test from PSI are used as well. 4. Cosmetology students attended the Armstrong McCall Hair Show in Arlington, TX. OPI educator presented a nail class for the students. Also, Farouk System chose SWTJC as the 3rd Annual Student Show Team. The students participated in a two-day workshop with Angela Leschper, who is affiliated with the Miss Universe product line. Melissa Martinez and Jose Gomez were selected as the Team members, and 11 other cosmetology participated as models or prepared models for the hair show. It was a great honor for SWTJC and the students. The experience for them will be long remembered, they were on the stage with the guest artist for the each individual. Students participated in a blood drive, college day: students from area high school touring the campus, face painting and nail art at the Fall Festival. The Cosmetology Department host many educational seminars from the industry to give the students many opportunities for success in the cosmetology field. A salon model contest for the students that were taking Salon Management, students had to adhere by the rules and regulations that are needed to open a salon. 	<p>Committee</p>

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	<p>Also, the design was judged on workmanship, creativity, interior design and nearness. Recruitments from the industry were Great Clips, Smart Styles and JCPenney, with presentations and the different options within the companies. Also Cody Esser talked with the students on helping out Veterans with free haircuts at her salon. This gives the students the opportunity to receive a community service that is a requirement for their portfolio.</p> <ol style="list-style-type: none"> 5. PSI, the testing company for cosmetology licensure, has lowered the exam fees. Written is now \$52 and the practical is \$74. 6. A new Inspection Committee will now do the inspections for all schools in Texas. More detail will be given to the requirements of the approved cosmetology schools, and hair salons will be inspected by others inspectors. 7. Each student is required to compile a portfolio during the program, which will help them be prepared for their job interview. The portfolio is compiled of a resume, work philosophy, pictures of work that students have accomplished with a before and after, civic involvement, references, letter of recommendation and accomplishments. 8. Skills USA College Post/Secondary are very active in their Skills Chapters. 9. Skills USA College had the State Conference in March 13-15, 2015 in Waco, Texas. SWTJC had only two students participate in the competition. The competition was hosted during our Spring Break; therefore, many students did not participate. Jose Alcantar placed 1st in Male Haircutting which is a State Competition only and does not advance to Nationals. Jose Gomez placed 1st in Cosmetology and advanced to National Competition. Students has a raffle to help with the expenses and the college also helped in providing funds. 10. Skills USA Secondary had the district contest in San Antonio, TX Nail Care 1st Place: Laura Rodriguez Nail Art 1st Place: Sarai Puente and 2nd place: Mayis Vasquez Male haircutting 2nd place: Keyla Martinez Cosmetology Quiz Bowl Team 3rd Place <p style="text-align: center;">State Competition, Corpus Christi, TX Nail Art 2nd Place: Sarai Puente</p>	
Curriculum Decisions:	None.	
Discussion/Other:	<p>Discussion: Edward Miranda suggested to create a Cosmetology webpage and list all the current Cosmetology graduates. This will allow</p>	

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	<p>the committee member to seek students that may want to work at their salon. Johnny Guzman talked about having a career day with the committee members and the students that are about to graduate. This will help members meet the students, and potentially be a future employee for their facility.</p> <p>Jessica De La Luz asked if Mrs. Compton can be contacted to give out contact numbers of students, to be reached for employment opportunity. Johnny Guzman explained that no information may be released about the student. Now if the student volunteers to have their information to be release, then it can be released. Mrs. Compton can start a list of all the students that like to be contact for a job opportunity.</p> <p>Olga Gomez has notice that new employees are lacking knowledge on sanitation.</p> <p>Edna Morales discuss the importance of personal presentation.</p> <p>Jessica De La Luz sees that many of the new employees lack the basic knowledge of cosmetology and confidence.</p>	
Adjournment	<p>Motion to adjourn was made by Laura Zavala; seconded by Jessica De La Luz. All in favor, meeting was adjourned at 11:07 AM.</p>	

Lunch was provided

RECORDER SIGNATURE:	DATE:	NEXT MEETING: Fall 2016, unless otherwise notified.
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