

Criminal Justice

Advisory Committee Meeting Minutes 2015 - 2016

CHAIRPERSON: Juan Maldonado		
MEETING DATE: November 12, 2015	MEETING TIME: 11:00 AM	MEETING PLACE: MSC – Bluebonnet Room
RECORDER: Vanessa Verjan		PREVIOUS MEETING: October 30, 2014

MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Brice, Jamie	Fuentes, Rick	Henderson, John
Herrera, Eric	Kindred, Danny	Leavene, Mike
Maldonado, Juan	Martinez, Javier	Martinez, Joe Frank
McCutcheon, Brandon	Mendeke, Charlie	Meyer, John
Ramos, Mayra	Raso, Carl	Retiz, Vanessa
Rodriguez, Kyndall	Rodriguez, Daniel	

OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Armstrong, James Law Enforcement Instructor	Carpenter, Wade Public Information	Davila, Andy Law Enforcement Instructor
Gear, Dale Criminal Justice Instructor	Martinez, Ismael Video Graphic Design Technician	Mahler, Marlaina Criminal Justice Instructor
Silva, Connie Outreach Coordinator	Suarez, JJ Division Chair of AHHS	Verjan, Vanessa Admin Assistant Applied Sciences/Liberal Arts
Zamarripa, Teresa Administrative Assistant Law Enforcement Academy	Martinez, Courtlyn SWTJC Student	

AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 11:34 AM. Administration, faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Dale Gear
Appointment/Continuation of New Chairperson	Joe Frank Martinez motioned to keep Juan Maldonado as chairperson, approved by Wade Carpenter; seconded by Ismael Martinez. Juan Maldonado accepts. All in favor. Motion carried by acclamation.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	<p>JJ Suarez explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended.</p> <p>It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations.</p> <p>**Guidelines were included in packet for members**</p>	JJ Suarez

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Reading & Approval of Minutes	Everyone read the minutes. Joe Frank Martinez motioned to approve; John Meyer seconded the motion. All in favor – Minutes were approved without any changes.	Juan Maldonado
Old Business: 1. Status of Criminal Justice Program Changes	Dale Gear went over the two degree options that students can take for the Criminal Justice program. The difference between the two degrees is the last semester for the second year. Mr. Gear and Mrs. Mahler shared with everyone that the program has incorporated writing into all of the courses to improve skills in writing and grammar. Mr. Gear shared that this coming spring semester, cybercrimes will be taught.	Dale Gear Dale Gear & Marlaina Mahler Dale Gear
2. 2015 Criminal Justice Competition	2015 Criminal Justice Competition had 21 schools that attended and about 500 students that participated.	JJ Suarez
Continuing Business:	None.	
New Business:		
Review of Technical Programs Dashboard/Comparison of Fall 2014 to Fall 2015 Enrollment	Dashboard information: First time student 2015: 31 Overall enrollment 2015: 145 First time student 2014: 28 Overall enrollment 2014: 131 Enrollment also includes Dual Credit students from Del Rio and Uvalde. The college is required to produce 25 graduates within a 5 year period, this program surpasses this requirement.	JJ Suarez
1. Interactive Study Aids	Marlaina Mahler introduced the students to Kahoot, a software where students can participate in answering questions that are created by the instructors. Mrs. Mahler will have the students download the app on their phone and she will have a projector with the questions and students will compete in answering the questions as fast as they can. By engaging the students in this new interactive study, students have shown improved test scores.	Marlaina Mahler
2. 2016 Criminal Justice Competition	Mr. Gear added that he is using Quizlet to help students for studying. Mr. Suarez asked everyone to mark their calendars for the Criminal Justice competition which will be held tentatively on April 22, 2016. He noted that if anyone was interested in volunteering, they would be glad to have them. Once the date is finalized they will inform everyone.	Dale Gear JJ Suarez
Curriculum Decisions:	None.	
Discussion/Other:	There is a Criminal Justice AA program which focuses more on the general core courses, and will include only four Criminal Justice courses. Students that are pursuing this degree will continue their education with a four-year degree. Students that are enrolled in the Criminal Justice AAS will focus more	JJ Suarez

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	<p>on the Criminal Justice courses and a few of general courses.</p> <p>Mr. Suarez informed guests that the Southern Association of Colleges and Schools Commission on Colleges came to visit SWTJC. Every 10 years the school will be visited by SACSCOC to see that we are up to standards, so that the school can continue to be accredited. Mr. Suarez added that SWTJC did really good, and had no recommendations by the group that came down to evaluate.</p> <p>The next Advisory Meeting will be on November 10, 2016.</p>	<p>JJ Suarez</p> <p>Dale Gear</p>
Adjournment	<p>Motion to adjourn was made by Joe Frank Martinez; seconded by Rick Fuentes. All in favor, meeting was adjourned at 12:03 PM.</p>	<p>Juan Maldonado</p>

Lunch was provided

RECORDER SIGNATURE:	DATE:	NEXT MEETING: Fall 2016, unless otherwise notified.
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